



RES ON BICCARD | 46 BICCARD STREET | BRAAMFONTEIN, 2000
HERTFORD OFFICE PARK | 90 BEKKER ROAD | VORNA VALLEY
OFFICE: +27 10 597 3256 | MOBILE WHATSAPP: +27 378 0872
EMAIL: admin@res365.co.za | REG NO: 1966/011463/07

Notice To Vacate

This letter serves as a 30-day notice to vacate in accordance with the lease agreement.

Date: _____

Room number: _____

Reason for moving out: _____

I, _____ hereby give notice to vacate the leased premises. I acknowledge that I am responsible for giving a 30 day notice according to the terms of my current lease. I also understand the cancellation fees that apply should I not stay the duration stated on my lease.

The keys will be handed over to the building manager after the outgoing inspection is carried out on the ____ 20 ____. If the keys are not surrendered on this date, I am aware that I will be charged the current rental rate for each day until the keys are returned.

I am aware that it will take up to 5 working days to process my deposit.

Any changes to above date must be reported and submitted to the residence manager in writing.

Signatures:

Tenant

Residence Manager

